



## High School Plagiarism Policy

The Charles Finney School expects students to maintain a high level of personal and academic integrity. Thus, plagiarism cannot be accepted in the pursuit of academic goals. A writer must be aware of what plagiarism is, because lack of knowledge does not protect him/her from the consequences.

There are many colleges and sites on plagiarism that list the types of plagiarism. The company “Turnitin” summarizes plagiarism with ten types of unoriginal work:

- Using someone else’s work, in exact wording, as your own
- Using specific portions of text from a source without alterations
- Changing key words and phrases but retaining the main content of the source
- Mixing paraphrased material from many sources (along similar lines, some students misrepresent an author)
- Borrowing content from one’s previous work without citation
- Combining accurately cited sources with copied passages without citation (a similar problem students have is including a reference page but not using in-text citations)
- Mixing copied materials from multiple sources
- Citing sources that don’t exist or using inaccurate information about the sources
- Including accurate citations but using almost no original work
- Using proper citations but relying too closely on the original wording and/or structure

Students should use **apastyle.org** as a reference when writing and citing their work. This is the website of the American Psychological Association (APA) citation system.

### CONSEQUENCES for Plagiarism:

(NOTE: If a student is new to Finney, consequences may be handled differently.)

Grade	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
9	Verbal warning from teacher, teacher will reteach pertinent APA information, student will be allowed to re-do the assignment for full credit	Verbal warning from teacher, teacher will reteach pertinent APA information, student will be allowed to re-do the assignment for half credit	Student will receive a zero
10	Verbal warning from teacher, teacher will reteach pertinent APA information, student will be allowed to re-do the assignment for half credit	Student will receive a zero	
11	Verbal warning from teacher, teacher will reteach pertinent APA information, student will be allowed to re-do the assignment for half credit	Student will receive a zero	
12	Student will receive a zero		
**due date for revision is per teacher discretion, if not done by assigned date, grade will be a zero			

#### Reference List

Turnitin (2016). *The Plagiarism Spectrum*. Retrieved from [http://turnitin.com/assets/en\\_us/media/plagiarism-spectrum/](http://turnitin.com/assets/en_us/media/plagiarism-spectrum/)